

**DRAFT MINUTES OF THE 840th REGULAR
MEETING OF THE BOARD OF TRUSTEES OF THE
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT
March 8, 2022**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on March 8th, 2022 at the Black Bear Diner in Monterey, California.

MEMBERS PRESENT:

Jeff Cecilio, Chair, County of Monterey
Don Cranford, Vice Chair, County of Monterey
Nancy Amadeo, Secretary, City of Marina
Jim Tashiro, City of Salinas
Diane de Lorimier, City of Monterey
Louise Goetzelt, City of Del Rey Oaks
Jason Campbell, City of Seaside
Mary Ann Carbone, City of Sand City

STAFF PRESENT:

Ken Klemme, District Manager
Mona Sloan, Administrative Assistant

GUEST PRESENT:

Jarrold Penner, Bianchi, Kasavan & Pope

1. CALL TO ORDER:

Board Chair Jeff Cecilio called the 840th Regular Meeting to order at 12:08PM

2. ROLL CALL:

Administrative Assistant Mona Sloan called roll, it was determined that a quorum was present,

3. PUBLIC COMMENTS:

NONE

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: January 11, 2022
- B. PAYROLL WARRANTS: January 2022 \$64,426.54
- C. COMMERCIAL WARRANTS: January 2022 \$235,250.71
- D. PAYROLL WARRANTS: February 2022 \$68,635.44
- E. COMMERCIAL WARRANTS: February 2022 \$36,023.04
- F. UMPQUA BANK: December 2021 \$2,873.37
- G. UMPQUA BANK: January 2022 \$4,638.20

- H. TIME DISTRIBUTION: January 2022
- I. TIME DISTRIBUTION: February 2022
- J. BALANCE SHEET: January 2022
- K. BALANCE SHEET: February 2022
- L. SCHEDULE OF EXPENDITURES: January 2022
- M. SCHEDULE OF EXPENDITURES: February 2022

With no further inquiries, **Trustee Amadeo moved to approve the consent calendar with correction to Schedule of Expenditures Acct. #5041. Trustee de Lorimier seconded;** the motion passed unanimously.

5. **BUSINESS ITEMS:**

- A. **Consideration and approval of the annual audit for FY 20/21 presented by Jarrod Penner of Bianchi, Kasavan & Pope, CPA's**

Auditing Manager, Jarrod Penner, presented a "clean, unmodified" audit to the Board for the fiscal year 2020/2021.

With no further discussion, **Trustee Amadeo moved to approve the audit pending final tie ins, Trustee Cranford seconded;** the motion passed unanimously.

- B. **Board Resolution 2122-04 establishing Nuisance Abatement Procedure**

Discussion was held regarding the establishment of a Board resolution establishing a procedure for nuisance abatement.

After discussion, **Trustee Tashiro moved to approve Resolution 2122-04 as presented, pending typo corrections, Trustee Carbone seconded;** the motion passed unanimously.

- C. **Consideration and approval of Civil Penalty Schedule (Resolution 2122-04)**

Manager Klemme presented a schedule of proposed penalty costs in regards to the establishment of the Nuisance Abatement Procedure outlined in Resolution 2122-04.

With no further discussion, **Trustee Amadeo moved to approve the Civil Penalty Schedule as presented, Trustee Goetzelt seconded;** the motion passed unanimously.

D. Consideration and approval of one advertising option from the California Rodeo, Salinas.

Manager Klemme presented the Board with an option to advertise at the 2022 California Rodeo in Salinas via “print at home tickets”. Discussion was held and Trustees agreed this would be a great public relations opportunity.

After discussion, **Trustee Goetzelt moved to approve the Rodeo advertising as presented, Trustee Carbone seconded;** the motion passed unanimously.

6. MONTHLY OPERATIONS REPORT: Ken Klemme, District Manager/Biologist

Manager Klemme updated the Board regarding mosquito control procedures at the Elkhorn Slough in that we are now using drones to treat as they seem to be very effective. To date the District has hired two new seasonal employees and plans to hire one more seasonal in the near future. He also informed the Board that our fish tanks are up and running and gave a status update regarding new furniture install and various other items regarding the completion of the building project. Klemme also requested the 22-23 Budget Committee get together for a meeting.

7. TRUSTEE COMMENTS:

Trustee Goetzelt asked inquired about the Districts PARS account and if we are still making contributions. Manager Klemme stated we had discontinued when the building project started.

8. ADJOURNMENT:

With no further inquiries, Board Chair Cecilio adjourned the meeting at 1:03 pm to the next regularly scheduled meeting on April 12, 2022 at noon.

Jeff Cecilio, Board Chair

ATTEST:

Nancy Amadeo, Secretary