

**DRAFT MINUTES OF THE 860th REGULAR
MEETING OF THE BOARD OF TRUSTEES OF THE
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT
January 9, 2024**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on January 9, 2024, at the District Office in Salinas, California.

MEMBERS PRESENT:

Jeff Cecilio, Chair, County of Monterey
Don Cranford, Vice Chair, County of Monterey
Nancy Amadeo, Secretary, City of Marina
Jim Tashiro, City of Salinas
Jeff Glass, City of Monterey
Ian Oglesby, City of Seaside
Louise Goetzelt, City of Del Rey Oaks
Ray Coopersmith, County of Monterey

MEMBERS ABSENT:

Mary Ann Carbone, City of Sand City

STAFF PRESENT:

Ken Klemme, District Manager
Mona Sloan, Administrative Assistant
Paul Palomo, Operations Supervisor

GUESTS PRESENT:

Jarrold Penner, Bianchi, Kasavan & Pope
Alex Tinoco, Bianchi, Kasavan & Pope

GUESTS REMOTE:

Nisha Dale, Lozano Smith, LLP

1. CALL TO ORDER:

Board Chair Jeff Cecilio called the 860th Regular Meeting to order at 11:58 AM

2. ROLL CALL:

Administrative Assistant Mona Sloan called roll; it was determined that a quorum was present

3. PUBLIC COMMENTS:

NONE

4. CONSENT CALENDAR:

- A. APPROVAL OF THE MINUTES: November 2023
- B. PAYROLL WARRANTS: November 2023 \$89,167.91
- C. PAYROLL WARRANTS: December 2023 \$87,962.56
- D. COMMERCIAL WARRANTS: November 2023 \$81,442.66
- E. COMMERCIAL WARRANTS: December 2023 \$260,900.49
- F. UMPQUA BANK: October 2023 \$5,747.32
- G. UMPQUA BANK: November 2023 \$5,116.15
- H. TIME DISTRIBUTION: November 2023

- I. TIME DISTRIBUTION: December 2023
- J. BALANCE SHEET: November 2023
- K. BALANCE SHEET: December 2023
- L. SCHEDULE OF EXPENDITURES: November 2023
- M. SCHEDULE OF EXPENDITURES: December 2023

With no further inquiries, **Trustee Amadeo moved to approve the consent calendar as presented, Trustee Tashiro seconded; the motion was passed unanimously.**

5. BUSINESS ITEMS:

A. Welcome of new Trustees Ian Oglesby, City of Seaside and Jeff Glass, City of Monterey

Board members welcomed new Trustees serving on the Board of Directors.

B. Closed Session: Conference with Legal Counsel - Anticipated Litigation Government Code § 54956.9 (d) (2)

Received information; taking action for the Board of Trustees

C. Per Policy Number 4040.30 – Election of Officers in January of Even Years

Following discussion to retain the existing officers in their current positions, for 2024 – 2026, **Trustee Amadeo moved to approve the decision as presented, Trustee Goetzelt seconded; the motion passed unanimously.**

D. Consideration and Approval of FY 22-23 Audit presented by Bianchi, Kasavan & Pope

Jarrold Penner, Audit Manager with Bianchi, Kasavan & Pope presented a clean unmodified audit to the Board for fiscal year 2022-2023.

With no further discussion, **Trustee Amadeo moved to approve the audit as presented; Trustee Goetzelt seconded; the motion passed unanimously.**

E. Consideration and Approval of District Cost Sharing CEQA Document

Manager Klemme led the discussion regarding a cost sharing agreement with seven other Mosquito Districts to update the Programmatic Environmental Impact Report (PEIR) of 2016 in order to add new materials, techniques and equipment to comply with current statutes, guidelines and decisional law.

After discussion, **Trustee Goetzelt moved to approve the agreement as presented; Trustee Amadeo seconded; the motion passed unanimously.**

F. Closed Session: Public Employee Performance Evaluation (Government Code §54957(b))

Information was taken, a decision was reached and voted unanimously on a 5% bonus for Mr. Klemme.

6. MONTHLY OPERATIONS REPORT: Paul Palomo, Operations Supervisor

Paul Palomo informed the Board of the District's operations performed in December, highlighting that there were minimal service requests. However, the rains are gradually causing some standing water issues. Technicians have been actively addressing the situation by treating the catch basins in the Laguna Grande area, the sewer pond in Oak Hills, and the Vierra's off Hwy 1 in Moss Landing. Furthermore, Palomo reported that all three mosquito technicians have passed Vector Control testing with the California Department of Public Health (CDPH). Additionally, two are studying for their upcoming tests scheduled for May. Palomo went on to say the District received the two drones that were purchased, one was showcased at the Board Meeting. Finally, he noted that four YouTube videos were posted in December.

7. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager/Biologist

Manager Klemme updated the Board, mentioning that he is actively developing the succession plan & hopes to present at the February 13th Board meeting. Additionally, Klemme also advised the Board that he is working with the Federal Aviation Association (FAA) regarding a Certificate of Authorization (COA) exemption per drone usage as well as working on the National Pollutant Discharge Elimination System (NPDES); an annual report that allows us to continue to treat waters of the State and the US. Lastly, Klemme touched on the dedication of the Carl Hansen Wildlife Museum and expressed satisfaction with how well it turned out. He noted that it served as a beautiful tribute to Carl.

8. **TRUSTEE COMMENTS:**

Trustee Cranford raised the idea of exploring an investment opportunity with a portion of District funds, aiming to expedite the repayment of the Districts building loan before its maturity. Manager Klemme affirmed his commitment to initiate research on potential items.

9. **ADJOURNMENT:**

With no further inquiries, Board Chair Cecilio adjourned the meeting at 1:16 PM to the next regularly scheduled meeting on February 13, 2024 at noon.

Jeff Cecilio, Board Chair

ATTEST:

Don Cranford, Vice Chair