

**DRAFT MINUTES OF THE 859<sup>th</sup> REGULAR  
MEETING OF THE BOARD OF TRUSTEES OF THE  
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT  
November 14, 2023**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on November 14, 2023, at the District Office in Salinas, California.

**MEMBERS PRESENT:**

Jeff Cecilio, Chair, County of Monterey  
Don Cranford, Vice Chair, County of Monterey  
Nancy Amadeo, Secretary, City of Marina  
Jim Tashiro, City of Salinas  
Diane de Lorimier, City of Monterey  
Jason Campbell, City of Seaside  
Mary Ann Carbone, City of Sand City  
Louise Goetzelt, City of Del Rey Oaks  
Ray Coopersmith, County of Monterey

**STAFF PRESENT:**

Ken Klemme, District Manager  
Mona Sloan, Administrative Assistant  
Philip Maschmeyer, Operations Supervisor

**1. CALL TO ORDER:**

Board Chair Jeff Cecilio called the 859th Regular Meeting to order at 11:59 PM

**2. ROLL CALL:**

Administrative Assistant Mona Sloan called roll; it was determined that a quorum was present

**3. PUBLIC COMMENTS:**

NONE

**4. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES: October 2023
- B. PAYROLL WARRANTS: October 2023 \$89,297.07
- C. COMMERCIAL WARRANTS: October 2023 \$30,655.81
- D. UMPQUA BANK: September 2023 \$4,611.90
- E. TIME DISTRIBUTION: October 2023
- F. BALANCE SHEET: October 2023
- G. SCHEDULE OF EXPENDITURES: October 2023

With no further inquiries, **Trustee Amadeo moved to approve the consent calendar as presented, Trustee Goetzelt seconded; *the motion was passed unanimously.***

**5. BUSINESS ITEMS:**

**A. Commemoration of Trustee’s Campbell and de Lorimier’s last Board Meeting and Presentation of Service Appreciation Gifts**

Board members took the opportunity to thank Trustees Campbell and de Lorimier for their many years of dedicated service to the Board and wish them luck in their future endeavors.

**B. Final approval of the District’s 5-Year Strategic Plan**

Manager Klemme presented the final corrections for the District’s strategic plan. Klemme confirmed that this is a living document that can be revisited to make any edits deemed necessary.

With no further inquiries, **Trustee Goetzelt moved to approve the Strategic Plan as presented, Trustee Amadeo seconded; *the motion was passed unanimously.***

**C. Discussion of Inter-District Cost Sharing Agreement and Proposed Addendum to Project Agreement**

Preliminary talks began as Manager Klemme presented a Cost Sharing Agreement between seven Mosquito Districts regarding the California Environmental Quality Act (CEQA). Klemme stated the Programmatic Environmental Impact Report (PEIR) which was completed in 2016 requires updating to add new materials, techniques and equipment to comply with current statutes. The Districts would employ a consultant to review the current agreement and to provide all necessary updates.

**D. Dedication of the Carl Hansen Wildlife Museum and Annual Holiday luncheon**

Board members were invited to the District’s annual holiday luncheon where we will be dedicating the Carl Hansen Wildlife Museum to posthumously honor the District’s longest serving Board member who contributed greatly to the functioning of the District from 1974 to 2020. Mr. Hansen’s family have also been invited to attend the celebration on Tuesday, December 12<sup>th</sup> at noon.

**6. MONTHLY OPERATIONS REPORT: Philip Maschmeyer, Operations Supervisor**

Philip Maschmeyer updated the Board on District activities for the month of October. Maschmeyer informed Trustees that most of our sources are drying up and that we only had (16) service call requests which were primarily for mosquito fish. Mowing has been completed for this season, but unfortunately there were some areas that we weren't able to access. Maschmeyer informed the Board that staff have attended conferences in Lake Tahoe for continuing education units and in Montana. Finally, Mosquito technicians Onofre-Zamudio, Soria & Vazquez will be attending testing in Richmond on November 16<sup>th</sup> to complete additional certifications for their Vector Control licensing.

**7. MONTHLY ADMINISTRATIVE REPORT: Ken Klemme, District Manager/Biologist**

Manager Klemme informed the Board that Trustees Coopersmith and Cranford had been approved by the Monterey County Board of Supervisors to the Board for a 4-year term. Klemme also let the Board know that he and several Trustees attended the California Special District's Association (CSDA) quarterly meeting on October 17<sup>th</sup>. Klemme recently became a Board member of the Vector Control Joint Powers Authority (VCJPA) which covers insurance for (33) Districts. He informed Trustees that the price of workers compensation coverage will be increasing in the next fiscal year.

**8. TRUSTEE COMMENTS:**

Trustee Goetzelt spoke to the Board about the construction delays on the Fort Ord Regional Trail & Greenway – Canyon Del Rey Segment project and offered to forward information regarding the delays to the District. Lastly, Board Chair Cecilio thanked retiring Trustees de Lorimier and Campbell again for their valued service and contributions to the District.

9. **ADJOURNMENT:**

*With no further inquiries, Board Chair Cecilio adjourned the meeting at 12:40 PM to the next regularly scheduled meeting on January 9, 2024 at noon.*

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Jeff Cecilio, Board Chair

**ATTEST:**

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Nancy Amadeo, Secretary