

**DRAFT MINUTES OF THE 857<sup>th</sup> REGULAR  
MEETING OF THE BOARD OF TRUSTEES OF THE  
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT  
September 12, 2023**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on September 12, 2023, at the District Office in Salinas, California.

**MEMBERS PRESENT:**

Jeff Cecilio, Chair, County of Monterey  
Don Cranford, Vice Chair, County of Monterey  
Jason Campbell, City of Seaside  
Mary Ann Carbone, City of Sand City  
Ray Coopersmith, County of Monterey  
Louise Goetzelt, City of Del Rey Oaks

**STAFF PRESENT:**

Ken Klemme, District Manager  
Mona Sloan, Administrative Assistant  
Philip Maschmeyer, Operations Supervisor

**MEMBERS ABSENT:**

Nancy Amadeo, Secretary, City of Marina  
Diane de Lorimier, City of Monterey  
Jim Tashiro, City of Salinas

**1. CALL TO ORDER:**

Board Chair Jeff Cecilio called the 857th Regular Meeting to order at 12:02 PM

**2. ROLL CALL:**

Administrative Assistant Mona Sloan called roll; it was determined that a quorum was present

**3. PUBLIC COMMENTS:**

NONE

**4. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES: August 2023
- B. PAYROLL WARRANTS: August 2023 \$91,726.67
- C. COMMERCIAL WARRANTS: August 2023 \$46,487.03
- D. UMPQUA BANK: July 2023 \$9,771.55
- E. TIME DISTRIBUTION: August 2023
- F. BALANCE SHEET: August 2023
- G. SCHEDULE OF EXPENDITURES: August 2023
- H. DRAFT FINANCIAL STATEMENT: Q4 2023

With no further inquiries, **Trustee Carbone moved to approve the consent calendar as presented, Trustee Goetzelt seconded; the motion was passed unanimously.**

5. **BUSINESS ITEMS:**

**A. Brent Ives, BHI Consulting presents the MCMAD 2022-2023 Strategic Plan for Approval**

A lengthy discussion was held regarding the draft Strategic Plan and the 5-year vision/goal for the District. The Board and staff made recommendations on the layout, typos, and Manager Klemme added a financial piece to the document.

After consideration, **Trustee Carbone moved to approve the Monterey County Mosquito Abatement District Strategic Plan 2023-2028 with amendments, Trustee Cranford seconded; the motion was passed unanimously.**

**B. Approval of Policy Number 1115: Public Records Act Request**

Manager Klemme presented Policy Number 1115 to the Board which fulfills the District's commitment to streamline the process of responding to a Public Records Act.

**Trustee Campbell made a motion to approve the policy as presented, Trustee Goetzelt seconded; the motion passed unanimously.**

6. **MONTHLY OPERATIONS REPORT: Philip Maschmeyer, Operations Supervisor**

Philip Maschmeyer updated the Board on District activities for the month of August. Maschmeyer informed Trustees that staff responded to approximately the same amount of service call requests as July. There were 25 service requests with 18 calls regarding mosquito activity and 7 calls for mosquito fish. Maschmeyer went on to say that all zones are looking good, but water is still hanging around. Normally most areas would be dry by now, which hampers our ability to mow certain spots. He also reported that our fish program is going great and that Mosquito Technician Soria passed her drone license test and is currently studying for additional vector control certification. Staff manned a booth at the Monterey County Fair and really enjoyed the experience. We had four social media posts and one video was produced for the District's Social Media account. Lastly, our two new Argos came in and we purchased a new trailer to transport our new drones.

7. **MONTHLY OPERATIONS REPORT: Ken Klemme, District Manager/Biologist**

Manager Klemme spoke to Trustees and informed them that we have been working on the 2022-2023 audit with our CPA and auditing firms with a goal of presenting to the Board at the November 14<sup>th</sup> meeting. He also stated that staff and two Board members recently attended the California Special District Association (CSDA) annual conference in Monterey. He added that it was good exposure for our newer technicians who also received a chance to go. Klemme discussed the City of Salinas Vision 2030 California Environmental Qualities Act (CEQA) process, which is currently open for comments from both individuals and agencies. Klemme would like to make a few comments, especially since the City of Salinas Vision 2030 has to do primarily with global warming. Klemme made the correlation that with global warming the experts are saying that vectors will spread more disease faster and the City should take that into account with their broken drains and broken sidewalks that breed mosquitoes.

8. **TRUSTEE COMMENTS:**

Trustee Goetzelt told Operations Supervisor Maschmeyer that she would like to send him a sample of how the veterans administration reports out monthly activities.

9. **ADJOURNMENT:**

***With no further inquiries, Board Chair Cecilio adjourned the meeting at 1:03 PM to the next regularly scheduled meeting on October 10, 2023 at noon.***

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Jeff Cecilio, Board Chair

**ATTEST:**

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Nancy Amadeo, Secretary